



BOYS & GIRLS CLUBS
OF SOUTHERN MAINE

ADMINISTRATIVE OFFICES
277 Cumberland Avenue
P.O. Box 7380
Portland, ME 04112
tel 207 874 1069
fax 207 874 1074
info@bgcmaine.org
www.bgcmaine.org

Instructions for Gifts of Stock or Mutual Funds

Thank you for your consideration for Boys & Girls Clubs of Southern Maine. Donating stock or other securities takes just three easy steps. Please keep in mind that BGCSM's broker must receive any gift of stock or mutual funds before June 30, 2011 to count as a tax deduction in the current year.

Please contact us at 207/874-1069 with questions or for additional information.

1. Direct your gift to our broker at Morgan Stanley in Portland, Maine:

Contact: Liane McGowan
Morgan Stanley
100 Middle Street
Portland, ME 04101

Tel: (207) 871-7940 x7306
Fax: (207) 871-8298
Email: liane.mcgowan@morganstanleysmithbarney.com

Account Name: Boys & Girls Clubs Stock & Gifts Account
DTC# 0015
Acct# 606-019405-016

2. Complete the following information:

Donor Name(s) & Address: _____

Preferred Email: _____

Preferred Phone (circle one: Home / Work / Cell): _____

Name of the stock or mutual fund: _____

Number of shares: _____ Date of gift: _____

Estimated value of gift: \$ _____

This gift is Anonymous: YES NO

3. Send this form to Ann Messinger at Boys & Girls Clubs of Southern Maine:

Fax: 207/874-1074, Attn: Development Office
Email: amessinger@bgcmaine.org
Mail: Ann Messinger, BGCSM, PO Box 7830, Portland, ME 04112

*Please note that this fact sheet should not be construed as legal or tax advice.
Please contact your own accountant, attorney, or tax advisor for assistance regarding any stock gift
you may make to BGCSM.*